



**AGENDA**

April 17, 2023 ♦ 7:00 p.m.  
 Wattsburg Area Elementary Center

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

- A. Pledge
- B. Roll Call:
  - Mrs. Britni Burlingham
  - Mrs. Nicole Lee
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Shawn Matson
  - Dr. Andy Pushchak
  - Mrs. Lea Hetherington
  - Mr. Stephen Morvay
  - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the March 20, 2023 Regular Board meeting and the April 10, 2023 Work Session and Finance Committee meetings.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - [General Fund:](#) \$10,482,039.28
  - [YTD Budget to Actual Report](#)
  - [Capital Projects:](#) \$493,875.07
  - [Cafeteria:](#) \$597,568.00
  - [Cafeteria Profit/Loss:](#) \$18,256.98 YTD \$27,049.46
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$80,333.39
  - [Exhibit A2](#) Checks Already Written: \$10,856.71
  - [Exhibit A3](#) General Fund Bills: \$465,127.39
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$879.15
  - [Exhibit B3](#) Cafeteria Bills \$44,478.25
  - [Exhibit D](#) SHS Activity Fund Report: \$85,479.11
  - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) ARP ESSER Health and Safety Plan Bi-Annual Review

- **Motion:** To approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
  - Unassigned Fund Balance to Committed Funds in the amount of \$50,000 for wrestling mats.
  - Unassigned Fund Balance to Committed Funds in the amount of \$162,000 for future paving and concrete projects.

F – 2 (A) The Nutrition Group Food Services Agreement

- **Motion:** To approve the renewal agreement with The Nutrition Group for food service management for the 2023-2024 school year as outlined in [Exhibit G](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Brianna Fies and Emma McDermott as additions to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Susan Sherwood (retro to April 3, 2023) as an addition to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
  - Jennifer Manno, Special Education Aide effective April 4, 2023.
  - Raymond Trejchel, Special Ed Teacher for the purpose of retirement effective June 13, 2023.

P – 4 (A) Leave Request

- **Motion:** To approve the following leave requests:
  - Sabbatical Leave of Absence for Betsy Walker March 30, 2023 through June 12, 2023.

P – 5 (A) Appointments

- **Motion:** To approve the following appointments:
  - Andrew Foster as Educational Support Aide, Class B, 7 hours/day, 180 days/year retro to April 3, 2023.
  - William Chilcott as Custodian, Class A, 8 hours/day, 260 days/year effective March 22, 2023.
  - Sharon Gibbs as Custodian, Class B, Level I, 7 hours/day, 210 days/year effective April 3, 2023.
  - Joseph DiRaimo as District School Police Officer effective July 1, 2023 and approve the agreement between Joseph DiRaimo and Wattsburg Area School District.

- Lynn Orton as Long-Term Substitute Life Skills Support Teacher at the elementary center at Masters, Step 1 anticipated May 1, 2023 through June 12, 2023 [Approved Emergency Permit].
- Lynn Orton as Life Skills Support Teacher at the elementary center at Masters, Step 11 effective August 23, 2023 contingent upon her obtaining Special Education PK-12 certification from PDE prior to August 23, 2023.

P – 6 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  - Jessica Mathis to attend A/CAPA Spring 2023 on April 12-13, 2023 virtually at an estimated cost of \$100. Funds from Professional Development.
  - Elizabeth Smith to attend the 2023 Drug Diversion in Healthcare on May 11-12, 2023 in Titusville, PA at an estimated cost of \$221.13. Funds from Professional Development.

P – 7 (A) Summer Remediation Appointments

- **Motion:** To approve the Summer Remediation Appointments (June 19 – July 21, 2023):
  - SHS
    - Math 9-12 – Susan Nolan
    - Science 9-12 – Sarah McCall
    - Special Education 9-12 – Jenna Wright, Elizabeth Linza
    - English Language Arts
    - Social Studies – Megan Shindledecker
  - Medical Assistant
    - Amanda Green

P – 8 (A) Extended School Year Appointments

- **Motion:** To approve the following Special Education Extended School Year Appointments:
  - Teachers
    - Pam Carson
    - Elizabeth Garcia
    - Victoria Pawlak
  - Special Education Aides
    - Kayla Ballew
    - Cara Connolly
    - Rebecca Heitzenrater
    - Kelly Niskanen-Carey
  - Medical Assistant
    - Melissa Pence

X. **Policy – Mrs. Amanda Farrell**

P – 1 (A) First Reading of Policies

[Executive Summary](#)

- **Motion:** To approve the first reading of the following policies:
  - 011 Principles for Governance and Leadership – [Exhibit H.](#)
  - 137 Home Education Programs – [Exhibit I.](#)
  - 137.1 Extracurricular Participation by Home Education Students – [Exhibit J.](#)

- 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students – [Exhibit K](#).
- 137.3 Participation in Career and Technical Education Programs by Home Education Students – [Exhibit L](#).
- 200 Enrollment of Students – [Exhibit M](#).
- 202 Eligibility of Nonresident Students – [Exhibit N](#).
- 204 Attendance – [Exhibit O](#).
- 217 Graduation – [Exhibit P](#).
- 221 Dress and Grooming – [Exhibit Q](#).
- 233 Suspension and Expulsion – [Exhibit R](#).
- 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability – [Exhibit S](#). *Delete and replace the following with revised policy 251:*
  - 251 Homeless Students
  - 255 Educational Stability for Children in Foster Care
- 810 Transportation – [Exhibit T](#).

XI. **Curriculum – Dr. Andy Pushchak**

- C – 1 (A) Language Instructional Education Program Services Contract
  - **Motion:** To approve the contract for Language Instructional Education Program Services (LIEP) between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined in [Exhibit U](#).
  
- C – 2 (A) Language Instruction Consultative Language Instruction Supervisory Services
  - **Motion:** To approve the IU5 Consultative Language Instruction Supervisory Services Agreement as outlined in [Exhibit V](#).
  
- C – 3 (A) Approval of Academic Services
  - **Motion:** To approve academic services of LearnWell for a high school student anticipated March 23 through April 22, 2023.
  
- C – 4 (A) Special Education Plan
  - **Motion:** To approve the Wattsburg Area School District Special Education Plan effective July 1, 2023 through June 30, 2026 as outlined in [Exhibit W](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (A) Transportation Requests
  - **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit X](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

- AE – 1 (A) Volunteer List
  - **Motion:** To approve Kyle Yaple as an addition to the WASD Volunteer List.

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Shawn Miller as 1<sup>st</sup> Assistant Wrestling Coach effective March 22, 2023.

AE – 3 (A) Athletic Appointment

- **Motion:** To approve Faith Bartlett as Track & Field 2<sup>nd</sup> Assistant Coach (7 & 8) for the 2022-2023 season at Step 2+.

XV. **Miscellaneous**

M – 1 (A) Kidder Media Agreement

- **Motion:** To approve the agreement between Kidder Media and Wattsburg Area School District for the 2023-2024 newsletter production as outlined in [Exhibit Y](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**